

## Message from the Head



Dear Parents and Carers,

Preparation for exams is now reaching the final stages with only 9 school days until exams begin on May 14th. This week we have had two groups of students attend the 'strive for grade 5' conferences on Maths and English in Harrogate. The early evening revision sessions in Maths and English at school also began this week culminating in pizza delivery! There are interventions and revision sessions in all subjects at different times and I do encourage students to take all opportunities to work with their staff in preparation for exams and to go into the exam season with a really positive 'can do' attitude. The Hub is also available as a quiet place to revise until 5.30pm each evening. Students in Year 11 will receive a personalised timetable for where they should be each day in terms of exams, intervention sessions or classes. With the reduction in coursework under the new specifications, so much now rests on the many papers students will take in May and June. It is important students arrive in good time, have had a good night's sleep, have water with them and have had something to eat so that they are physically and mentally ready for each exam they will sit.

As a reminder, if you wish to contact your child through the school day this should be through the school office as Mobile phones are not permitted to be used during the school day by students. If a parent/ carer wishes to collect a child during the school day, we should be informed in advance.

With the closing date for nominations for the Parent Governor vacancy looming, I'd like to encourage you as parents and carers to consider putting yourself forward for the position. Details about the role and how to put yourself forward can be found attached to this letter.

With best wishes,

Andrew Waller  
Headteacher

### Dates for the Diary:

**Thursday 3rd May**  
**Year 7 Parents' Evening**

**Friday 4th May**  
**Year 9 Exam Week**

**Monday 7th May**  
**School Closed for Bank Holiday**

**Monday 14th May**  
**Public Exam Summer Series starts**

**Friday 25th May 3.10pm**  
**School closes for half term**

**Monday 4th June**  
**School re-opens**

## Meet the Governors

The school governors have a wide and varied role in the running of the school. Their main objective is to act as a critical friend providing strategic leadership and accountability to the leadership team and staff. They work with Mr Waller and the rest of the SLT to help make decisions on all sorts of matters from setting targets, to authorising policies and appointing senior staff members. Here newly appointed Staff Governor and Faculty Leader for Performing Arts, Jennifer Waldron tells us a bit about her role and drive to be a Governor:

I have been a teacher of Drama and Performing Arts for 11 years and part of the middle leadership team at Carr Hill since September 2014. This year I am completing the National Qualification for Senior Leadership and hope to make the move into school leadership as an Assistant Headteacher soon. I am looking forward to serving on the board of governors and gaining a greater insight into strategic management and accountability at whole school level and I aim to represent the views and interests of staff at Carr Hill to the best of my ability, for the good of our students.



## Outstanding Achievement Awards:



Rico Apollo College    Joe Ceres College    Kiera Juno College    Jake Mercury College    Michael Minerva College    Daniel Poseidon College

Well done to all these students who have achieved a superb number of merits this week.

## Could you be a Lancashire Lifesaver?

Lancashire County Council have teamed up with the North West Ambulance Service and BBC Radio Lancashire to offer Lancashire residents the opportunity to learn skills which could save a life.

It's a shocking statistic that fewer than 1 in 10 people who have a cardiac arrest outside of hospital in the UK survive, however with some simple training the initiative hopes to play its part in increasing the survival rate in Lancashire. The sessions are free, only take an hour and are being held in locations around the county until the 12th May.

Carr Hill's Business Manager Mrs Childs attended the course over the weekend after seeing it advertised on the internet. She said, "I used to be a trained first aider, but recently started thinking about whether I would be able to respond appropriately to an emergency situation if required. I saw the course being advertised online and signed up. It was less than an hour, but I left feeling like I'd be able to potentially save a life if it came to it. We were taught how to do chest compressions until an ambulance arrives and the paramedics take over. Although it sounds daunting it is actually very simple and those minutes between going into cardiac arrest and the ambulance arriving are vital in giving the patient the best chance of survival." The training is open to everyone over the age of 11 although those under 16 must be accompanied by an adult.

Mrs Childs added, "I would absolutely encourage everyone to take an hour out of their schedules to learn a skill which could make a world of difference to a person and their family. The course gave me confidence and I felt great knowing that I have equipped myself with the necessary skills to help out in an emergency situation."

Check out the [www.Lancashire.gov.uk](http://www.Lancashire.gov.uk) website for details on how to book.



Carr Hill News In Brief  
Friday 27th April 201

## Team Triumph in Emerging Schools Tournament



The Year 10 Rugby team fought off fierce competition in the group stages, semis, quarters and then finals of the Emerging Schools Rugby Union Tournament to bring home the coveted Plate.

The team battled against Ormskirk in a competitive match which saw our team comfortably securing the win 24:17. Captain Tom said, "As a team we've been working towards this since Year 7. Previously we've been knocked out in the earlier stages but due to a lot of hard work and determination we have finally succeeded and are really happy with the result".

Rugby coach Mr Penney said, "This result just goes to show what can be achieved with resilience and dedication. I'm extremely proud of the boys and not only did they play exceptionally well, they were all great ambassadors for Carr Hill."

### Contact Us:

Phone: 01772 682 008    Email: [contact@carrhill.lancs.sch.uk](mailto:contact@carrhill.lancs.sch.uk)    Web: [www.carrhillschool.com](http://www.carrhillschool.com)



20<sup>th</sup> April 2018

Dear Parent/Carer

**Parent Governor Election  
Notice of Election**

Parent Governors are elected by the parents of pupils at the School to serve a four year term of office. An election for one Parent Governor is now necessary as there is one vacancy with immediate effect.

A Parent is defined as any individual who has Parental responsibility for, or cares for a child or young person under the age of 19, registered at this school. Parents are therefore requested to make nominations for this vacancy using the attached Nomination Form. You may, if you wish, put yourself forward as a candidate but all candidates must be proposed and seconded by two other parents of pupils attending Carr Hill. Please read the information provided with the Nomination Form.

The timetable for the Election is:-

1. Nomination Form to be returned to me by 12.00 noon on Monday 30<sup>th</sup> April 2018
2. Ballot papers to be sent to all parents on Friday May 4<sup>th</sup> 2018  
(Voting will only take place if there are more nominations than vacancies)
3. Ballot Papers to be returned to me by 12.00 noon on Monday May 14<sup>th</sup> 2018
4. The votes will be counted at 1.30 p.m. on, Monday May 14<sup>th</sup> 2018 after which the result will be announced.

Governors have an important and influential role to play in the life of our School, and I do hope you will be able to take part in this election by becoming a Candidate and by casting your vote when the time comes. It would be particularly beneficial, to compliment the skill set of the current Governors, if you had a background in business or finance though this not essential.

If you require any further information about being elected to the Governing Body, please do not hesitate to contact me.

Yours faithfully



Andrew Waller

Headteacher/Returning Officer for Governor Election

## **Information**

### **A. Eligibility**

1. All parents of pupils at the school and, in the case of maintained nursery schools, parents of children for whom educational or other provision is made on the premises of the school can be nominated as a candidate for a parent governor election except for:
  - (a) Elected Members of the Local Authority
  - (b) Anyone paid to work at the school for more than 500 hours in any consecutive 12 month period.

### **B. Nomination**

1. Any parent who wants to be nominated has to be proposed and seconded by two other parents of pupils (children) at the school using the nomination form on the page opposite. It should be completed and sent to the Returning Officer by 12.00 noon on Monday 30 April 2018. Please note there can be no extension beyond this time and date.
2. Candidates should complete the reverse of the nomination form with biographical details. This information will be sent with the voting papers to all parents to help them decide how to use their votes.

### **C. Parent Governors**

(See also information sheet on parent governors)

1. The governing body of the school has several categories of governor, and "parent governor" is one of these categories. All governors carry equal status.
2. Responsibility rests in the governing body as a whole. Individual governors only have responsibility collectively in the governing body. To be a governor does not give personal authority.
3. The term of office for a parent governor is 4 years, and a parent governor does not have to resign if his/her child ceases to be a pupil at the school before that period of time ends, though s/he may do so if s/he wishes.

### **D. Disqualification**

Regulations disqualify certain individuals from becoming a governor. The attached appendix lists the disqualification criteria. Prospective governors should read it carefully before proceeding with their nomination.

## Nomination Form

Before completing this form please read the notes on the opposite page. **Please note: nominee, proposer and seconder must all be parents of a child attending Carr Hill High School and Sixth Form Centre.**

	<b>SURNAME, INITIALS Mr./Mrs./Miss/Ms.</b>	<b>ADDRESS</b>	<b>SIGNATURE</b>
Nominee	(Capitals)		
Proposer	(Capitals)		
Seconder	(Capitals)		

**Declaration of Nominee:** I am willing to accept nomination and confirm that I am not disqualified from becoming a Governor. Should I be elected and subsequently become disqualified I undertake to notify the clerk in writing.

Should I be elected I understand that information on my Governorship will be made available to the County Council for its use in providing support to school Governors\*.

\* In this respect the Data Controller is Lancashire County Council and the nominated officer for data protection is the Data Protection Officer.

Signed: ..... Date: .....

This form must be returned to the Headteacher/Returning Officer by 12.00 noon on Monday, 30 April 2018. Late nominations will not be accepted.



## APPENDIX D

### A. DISQUALIFICATION FROM HOLDING A GOVERNORSHIP

Regulations disqualify certain individuals from becoming a Governor. Before your nomination can be considered you are required to confirm that you are not disqualified from becoming a Governor. **Failure to submit a declaration will debar you from consideration as a Governor.** You are required to notify the clerk, in writing, if you subsequently become disqualified from continuing as a Governor.

Further information on any of the criteria can be found in the School Governance (Constitution) (England) Regulations 2012, Schedule 4. This section refers specifically to disqualification from governorship. Alternatively you may contact Governor Services on 01524 581215.

#### Qualification and Disqualification Criteria

##### General

- Registered pupils cannot be governors.
- A governor must be aged 18 or over at the time of election or appointment.
- A person cannot hold more than one governor post at the same school at the same time.

##### Particular categories of governor

- A person cannot be a parent governor if they are an elected member of the local authority or paid to work at the school for more than 500 hours in any consecutive twelve month period (at the time of election or appointment).

##### Failure to attend meetings

- A person is disqualified from being a governor of a particular school if they have failed to attend the meetings of the governing body of that school for a continuous period of six months, beginning with the date of the first meeting they failed to attend, without the consent of the governing body. This does not apply to the headteacher or to foundation governors appointed by virtue of their office.
- A foundation, local authority, co-opted or partnership governor at the school who is disqualified for failing to attend meetings is only disqualified from being a governor of any category at the school during the twelve month period starting on the date on which they were disqualified.

##### Bankruptcy

A person is disqualified from holding or continuing to hold office as a governor of a school if:

- Their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced; or
- They are the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order.

### **Disqualification of Company Directors**

A person is disqualified from holding, or from continuing to hold, office as a governor of a school at any time when they are subject to:

- A disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986;
- A disqualification order under the Company Directors Disqualification (Northern Ireland) Order 2002;
- A disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or
- An order made under section 429 (2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).

### **Disqualification of Charity Trustees**

A person is disqualified from holding or from continuing to hold, office as a governor of a school if they have:

- Been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners of the High Court on the grounds of misconduct or mismanagement or
- Been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body.

Persons whose employment is prohibited or restricted

A person is disqualified from holding or from continuing to hold office as a governor of a school at any time when they are:

- Included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people;
- Barred from any regulated activity relating to children;
- Disqualified from working with children or from registering for childminding or providing day care;
- Disqualified from being an independent school proprietor, teacher or employee by the Secretary of State.

### **Criminal Convictions**

A person is disqualified from holding or continuing to hold office as a governor if they have:

- Been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- Received a prison sentence of two years or more in the 20 years before becoming a governor;
- At any time received a prison sentence of five years or more;
- Been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor.

#### **Refusal to make an application for a criminal records certificate**

A person is disqualified from holding or continuing to hold office as a governor if they refuse a request by the clerk to the governing body to make an application to the Criminal Records Bureau for a criminal records certificate.