March 23rd 2020

Dear Parents/Carers

I hope you and your families are remaining well and managing to keep spirits up in these worrying times. It is very apparent from all the news reports and briefings that the situation will get worse in the near future both in terms of the impact of the virus and the measures needed to control its spread. **The message to stay at home wherever possible cannot be emphasised enough and thank you for heeding this with regard to your sons and daughters**. We have had only a small number of 15 students in today.

**School opening**

School is open ONLY

* to those students who are considered vulnerable
* to the students who have a parent in a keyworker role who can make no safe alternative arrangements for them. I am going to be quite stringent on this – I would consider students in Years 9 and 10 old enough to be left safely at home during the day. If students in years 7/8 have an older sibling of 16+ then they too should be at home. Please do inform us in advance if your child **needs** to be in – no one should just turn up.
* to the staff on the daily rota

For all those who are in school we maintain the requirements of social distancing and hygiene

* Students will use IT4 and 6 and be spread out. There will be one member of staff supervising the room
* Hand sanitiser will be used by anyone as they enter and leave the room and as they arrive in to and leave school
* Students will use the same equipment all day
* Tissues are available in the two classrooms
* We will only use the toilets in the hub for students.
* At break and lunchtimes tables have been arranged to maintain distance

Staff must also follow the 2 metre distance rule if engaging in any conversation – and so will need to supervise students’ work from a distance.

If the fire alarm sounds, everyone should gather in the yard by the external exit to the maths studio and stand at a safe distance from each other.

**FSM food parcels**

FSM food parcels are now available for those families currently in receipt of free school meals. These can be collected this afternoon until 4.00pm from reception

**Cleaning**

Cleaning will focus on the areas of school being used.

**Safeguarding**

Any safeguarding matters will be dealt with by the senior member of staff on site.

Yours Faithfully

Andrew Waller

Headteacher